

Town of Hamilton Energy Manager

Job Summary:

The Town of Hamilton seeks an Energy Manager to work part time, 15 hours per week.

The successful candidate is to lead local efforts to identify, organize, fund, implement and monitor energy efficiency and renewable energy projects at municipal building facilities and public schools.

The Energy Manager is responsible for the development, coordination, and evaluation of energy efficiency and renewable energy policies, projects, and outreach for the Towns of Hamilton and Wenham and the Hamilton Wenham Regional School District (HWRSD). The Energy Manager will oversee development/implementation of the Towns of Hamilton and Wenham and the HWRSD energy plan, manage energy efficiency and renewable energy grant funded projects, serve as liaison to the Towns of Hamilton and Wenham and the HWRSD energy committee, and seek grant and other funding opportunities for reducing energy use.

Specific Responsibilities:

- Manage energy efficiency efforts for the Towns of Hamilton and Wenham and the HWRSD
- Oversee all reporting associated with the Green Communities designation as applicable
- Initiate and lead K-12 and community-wide energy education efforts within Towns of Hamilton and Wenham and the HWRSD
- Remain technically proficient and abreast of current technology and trends in renewable energy and energy efficiency best practices.
- Use data from a variety of sources to make sound decisions in planning for clean energy goals

Qualifications:

- Ability to communicate effectively both orally and in writing
- Experience or training in engineering, architecture, environmental studies, public policy, planning, or project management.

- Useful certifications may include, but are not limited to: Certified Energy Manager (CEM) from Association of Energy Engineers, Building Operator Certification (BOC) from Northwest Energy Efficiency Council, and LEED certification from the US Green Building Council.

Apply:

Hourly rate will be \$32.00.

Submit cover letter and resume by August 4, 2014 to Michael Lombardo, Town Manager PO Box 429 Hamilton MA 01936 or email townmanager@hamiltonma.gov